



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

JOHN E. NIXON, CPA
DIRECTOR

MINUTES

Electronic Recording Commission

September 28, 2011

Lake Superior Room, 1st Floor, Michigan Library and Historical Center
702 W. Kalamazoo, Lansing, Michigan.

Board Members Present: Diane Adams, Alessandro DiNello, Mary Hollinrake, Linda Landheer, Christian Meyer, John Nixon, Bambi Somerlott, Thomas Richardson

Board Members Absent: None

Also in attendance: Connie Minix, Sante Perrelli (legal counsel), Deborah Stevens, Joyce Van Coevering

- I. CALL TO ORDER. The meeting was called to order by J. Nixon at 12:47 p.m. A quorum was present. It was recognized that the posting of meeting notices at three designated locations was confirmed.
- II. INTRODUCTIONS. It was noted that the appointments of the commissioners were certified. Each board member introduced themselves, identifying in which category they were serving. J. Nixon stated that in the event he was unable to attend a meeting Joyce Van Coevering would act as his designee.
- III. PURPOSE OF COMMISSION. J. Nixon reviewed the purpose of the commission described in PA 123 of 2010, emphasizing it is to identify best practices for adoption in Michigan and offered information technology expertise. C. Meyer will provide a summary of the act. L. Landheer provided insight into the development of the commission.
- IV. ELECTION OF CHAIRPERSON and other officers as appropriate

Motion: to nominate Mary Hollinkrake as commission chair person

Moved: D. Adams

Second: C. Meyer

Passed: Unanimously

Motion: to nominate Bambi Somerlot as commission deputy chair person

Moved: M. Hollinrake

Second: D. Adams

Passed: Unanimously

Motion: to designate Deborah Stevens as recording secretary

Moved: A. DiNello

Second: C. Meyer

Passed: Unanimously.

- V. OPEN MEETINGS ACT. J. Nixon recognized that the commission was aware of the Open Meetings Act.
- VI. ESTABLISHMENT OF COMMISSION RULES. S. Perrelli will provide examples from other commissions for review.
- VII. ESTABLISHMENT OF FUTURE MEETINGS.

Motion: to establish the following schedule of meeting dates:

Thursday, December 8, 2011	10:30 a.m. – 12:30 p.m.
Wednesday, February 22, 2012	10:00 a.m. – Noon
Wednesday, May 23, 2012	10:00 a.m. – Noon
Wednesday, August 22, 2012	10:00 a.m. – Noon
Wednesday, November 14, 2012	10:00 a.m. – Noon

Moved: D. Adams

Second: B. Somerlott

Passed: Unanimously.

- VIII. HISTORY OF LEGISLATION. The 2000 federal legislation which provided a legal framework for conducting transactions electronically was briefly noted.
- IX. CURRENT STATUS OF ELECTRONIC RECORDING BY REGISTERS OF DEEDS. Resources were broadly identified including the Michigan Association of Registers of Deeds and the Property Records Industry Association. The commission expressed consensus that state standards could be developed based on existing standards and best practices in Michigan or nationwide and as referenced in statute.

T. Richardson expressed concern about the speed and order of recording documents and whether global priorities could be established.

M. Landheer noted that recording requirements are set by statute, but the process and procedures used by counties should be consistent.

- X. ADJOURNMENT. J. Nixon acknowledged and expressed appreciation for the commission members volunteering their time to serve.

Moved: D. Adams

Second: T. Richardson

Motion: to adjourn the commission meeting

Passed: Unanimously.

The commission meeting was adjourned at 1:25 p.m.

Respectfully submitted:

Deborah A. Stevens
Recording Secretary